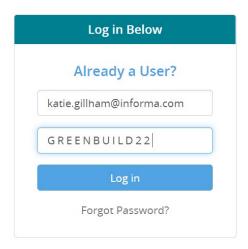
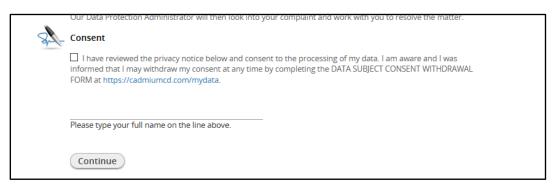
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How to Download your Greenbuild Certificate

- Log in to the <u>Certificate Site</u>
 - o Use the email address you registered with
 - o Password: Greenbuild22
- Select "Login"



 You will be asked to complete the privacy notice consent for the platform. Select that you have reviewed the notice and type your full name in the line provided to continue

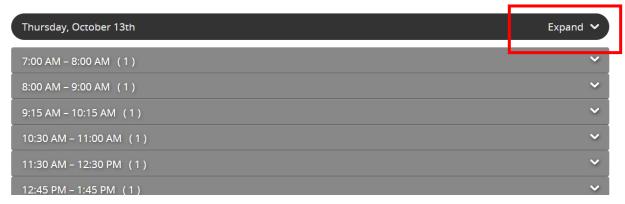


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• The first task is to add Sessions to your Certificate



- Any sessions that you attended for credit will be available on this page (please allow 10 business days for On Demand Credit to appear)
- Select "Expand" to reveal all the sessions in each time slot



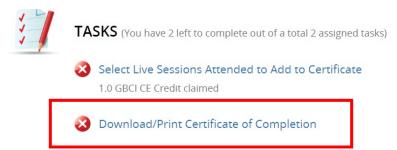
 Once expanded, select "Add to Certificate" for each available session



- You will be asked to answer a short session evaluation for each session you attended. Select "Submit" when completed
- You will be taken back to your session list where the session will now be listed as "Added to Certificate"

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- After you have selected all sessions, scroll back to the top and select "Add to Certificate" or "Home"
- You can now select the "Download/Print Certificate of Completion" task



 Any sessions that you added through the previous steps will be available on this document for you. You can either print, download a PDF or email a copy to yourself.



CERTIFICATE OF COMPLETION

This certifies that

Katie Gillham

Has successfully completed the following education through the 2022 Greenbuild International Conference & Expo:

Session Title	Date	GBCI Hour(s)	AIA LU Hour(s)	AIA LU HSW Hour(s)	Rating System Specific Information (GBCI)
Transforming the Status Quo to Achieve School District's Aggressive Energy Goals	10/13/20221		0	1	